

Welcome to Parent-Tutor Evening 2026



The Role of the Tutor

- To establish a good relationship with all tutees (and parents) and act as an advocate for the tutee.
- To deliver the tutorial programme in the weekly tutorial session.
- Monitor attendance/punctuality/progress and guide tutees through the progression options open to them.
- Oversee the welfare of each tutee and refer them to specialist College student services as appropriate.
- To write a UCAS/employment reference.



The Role of the Tutor Team Leader (TTL)

The role is similar to a 'Head of Year' at Secondary School

- To have oversight of the study programme of each student.
- Monitor attendance, punctuality and academic progress across tutor groups.
- Implement the Behaviour & Engagement policy and associated procedures, liaise with parents and issue concern plans as required.
- Co-ordinate referrals to internal/external counselling services.

The Tutorial Programme

Autumn Term 2026 includes:

- 'Wider Learning' sessions focused on the study skills required for A-level and BTEC to help students transition to a Sixth Form College environment.
- Introduction to the Student Union, Safeguarding and EDI issues
- Progress review with 1-to-1 time with tutor.
- A charity event.



Attendance and reporting absences

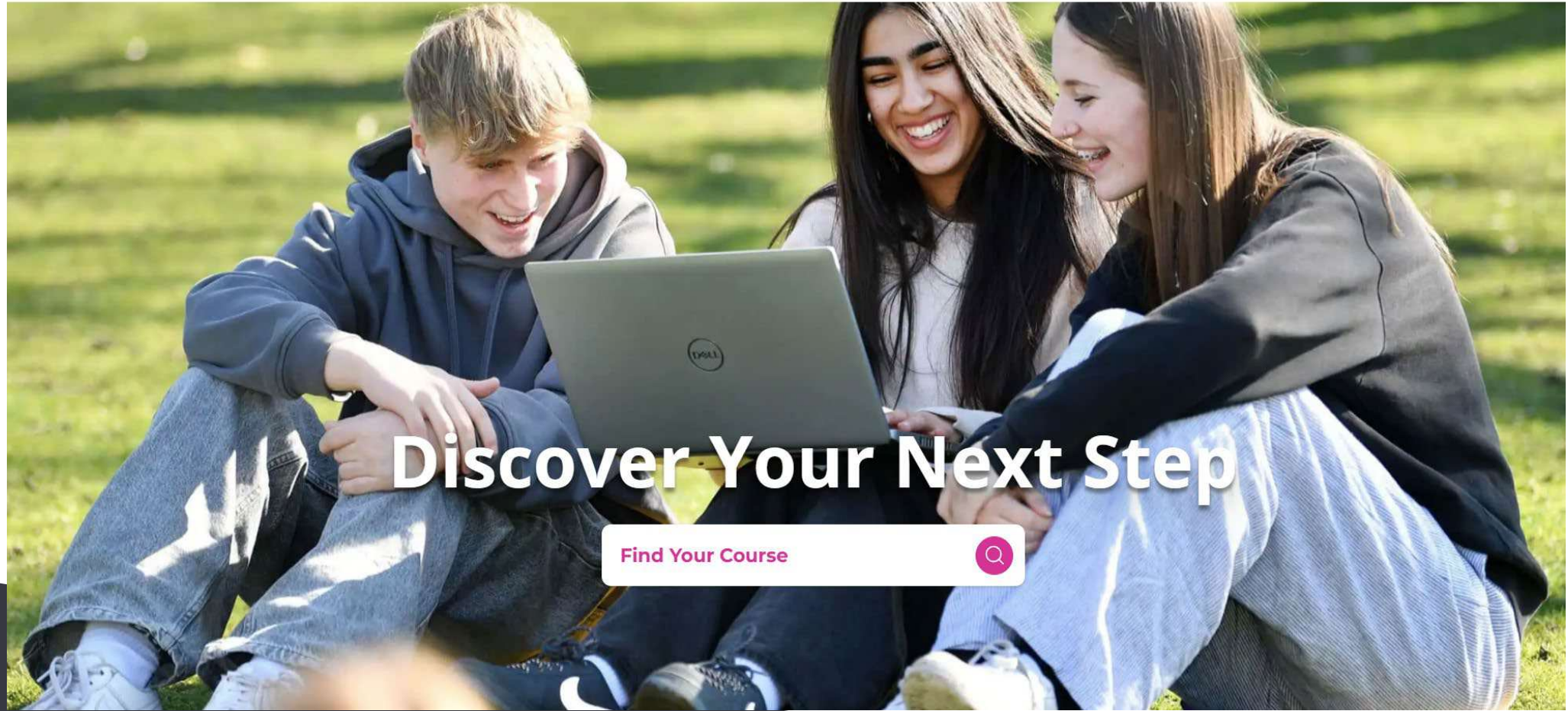
- **Excellent attendance correlates with good results.** We rely on you as parents and carers to support us in emphasising the importance of attendance to all timetabled lessons.
- **Authorising an absence:** You can use **the Parent Portal** (see next slide). Alternatively, you may **ring reception** or **email absences@esher.ac.uk**. Only a parent/carer named on the database can authorise absences.
- **Keeping you informed:** Automated attendance monitoring emails and text messages are sent to parents/carers if students miss lessons.
- **Your details:** If any of your contact information changes, please update the College by emailing mishelpdesk@esher.ac.uk directly.

The parent/carer portal – no password required

1 info@esher.ac.uk f i y Home Applicant Portal Student Portal Staff Portal **Parent & Carer Portal** Job Vacancies Contact



Admissions Courses The College Student Life Parents/Carers Facility Hire



Discover Your Next Step

Find Your Course



The parent & carer portal

 Timetable Attendance Authorise Absences Progress Review Parent Evening Message Log Shopping Basket Account ▼						
Timetable						
	Period 1 08:55 - 10:00	Period 2 10:20 - 11:25	Period 3 11:30 - 12:35	Period 4 12:40 - 13:45	Period 5 13:50 - 14:55	Period 6 15:10 - 16:15
Monday	Private Study	Private Study	Private Study	Private Study	Private Study	Private Study
Tuesday	Private Study	Private Study	Private Study	Private Study	Private Study	Private Study
Wednesday	Private Study	Private Study	Private Study	Private Study	Private Study	Private Study
Thursday	Private Study	Private Study	Private Study	Private Study	Private Study	Spanish Speaking Exam Practice Zeberdy Zug
Friday	Private Study	Private Study	Private Study	Private Study	Private Study	Private Study

The parent & carer portal

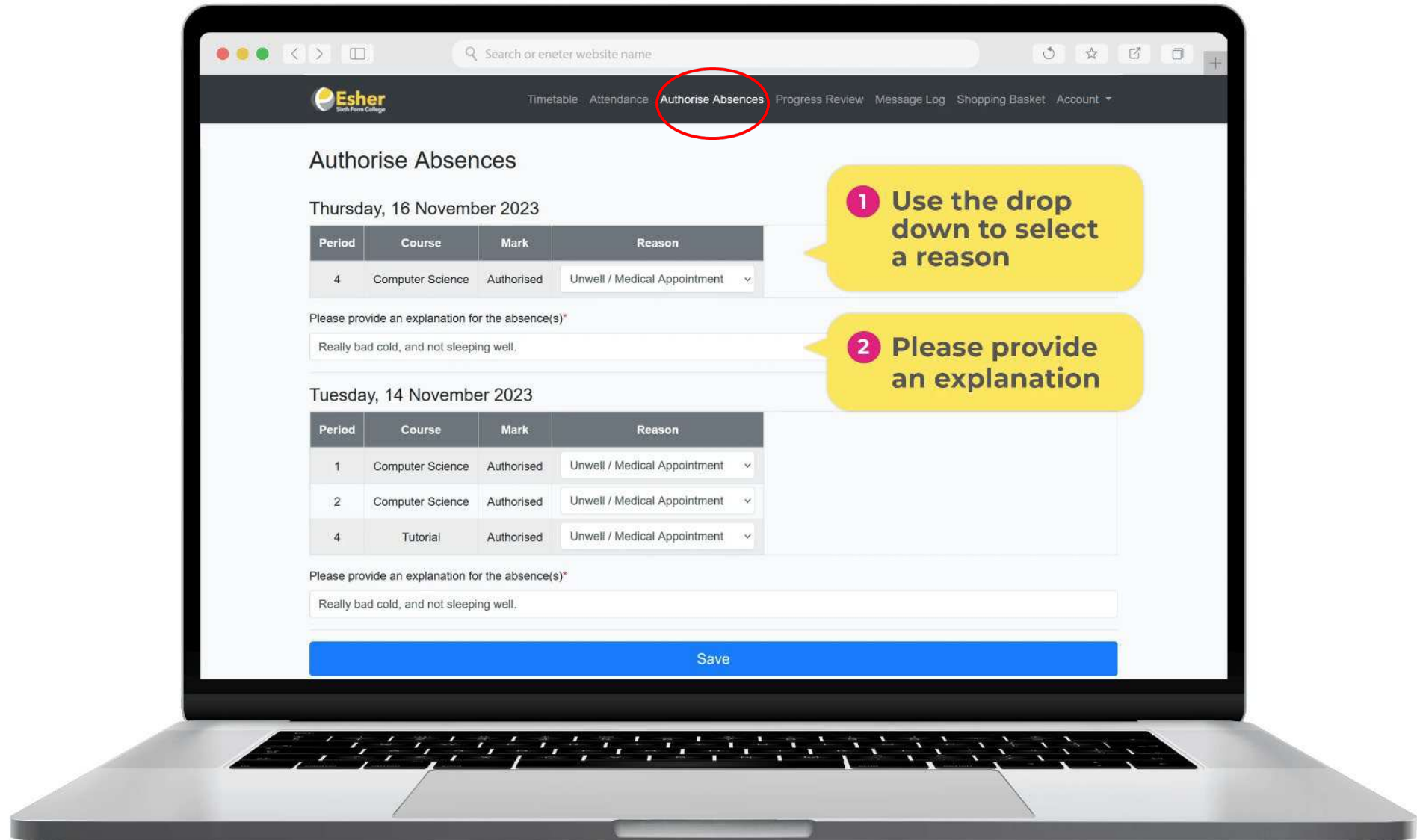
Summary

Course	Possible	Present	Authorised	UnAuthorised	Punctuality
Economics	9	8 / 89%	1 / 11%	0 / 0%	100%
French	9	9 / 100%	0 / 0%	0 / 0%	100%
Mathematics	8	8 / 100%	0 / 0%	0 / 0%	100%
French Workshop	2	2 / 100%	0 / 0%	0 / 0%	100%
Supervised Academic Learning	2	2 / 100%	0 / 0%	0 / 0%	100%
French Speaking Exam Practice	1	1 / 100%	0 / 0%	0 / 0%	100%
Tutorial	3	3 / 100%	0 / 0%	0 / 0%	100%
Maths Workshop	2	2 / 100%	0 / 0%	0 / 0%	100%
Progression Pathway Development	2	2 / 100%	0 / 0%	0 / 0%	100%
Total	38	37 / 97%	1 / 3%	0 / 0%	100%

Details

[illegible]

The parent & carer portal



6.1 Progress Review Overview

Our **Progress Review (PR)** system is an opportunity for students and teachers to evaluate progress, identify support and set targets.

Progress Review reports will be **published on the parent portal** and show:

- Current Progress or Grade
- Approach to Learning
- UCAS Grade (June 2027)

6.1 Progress Review Activity

Autumn

- **When:** November 2026
- **Activity:** Tutor Review of student progress & Parents' Evenings on 3rd and 8th December

Spring

- **When:** March 2027
- **Activity:** Preparation for 6.1 Assessment Week & Parents' Evening on 22nd April

Summer

- **When:** June 2027
- **Activity:** Student Action Plans & UCAS Grades (23rd June)

*6.1 Assessment Week takes place between
17th to the 21st May 2027*

6.1 Progress Review – Minimum Grade

- A **Minimum Grade** shows what students with similar GCSE results to your student has achieved as their final grades, on average, in previous years.
- It is important to note that this is **just an average** and in many cases with hard work students can achieve grades higher than their Minimum Grades.
- Students will always be encouraged to **exceed** the minimum grade.

6.1 Progress Review - Approach to Learning

- This grade is decided on by the teacher.
- There are 4 possible grades:

Excellent
Good
Inconsistent
Poor

Expectations will include:

- Meeting deadlines (homework, formal coursework deadlines and completion of mocks)
- Focus, behaviour and contribution in class and on visits / out-of-class activities
- Effort shown in homework, formal coursework and mock exams and with independent work

6.1 Progress Review - Current Grade

- A **Current Grade** is the grade a student is **currently working** at on their A level, GCSE or Vocational subject.
- The Current Grade judgement will be based on the most **relevant and recent assessment(s)** completed on the course so far together with the **professional opinion** of the subject teacher(s).
- Students have access to assessment plans for all courses which show which assessments will be taken into consideration.

Student Services

Progression Guidance

Careers Interviews, Progression Events, support with applications

Additional Learning Needs

Group and one to one support, access arrangements. For more information please attend the SEND Information Session after your tutor session

Wellbeing

College Counsellors, Online Anxiety Management Course, Pastoral Support

Learning Resource Centre

Group and quiet study areas, online and physical study resources. Weekly Supervised Academic Study sessions.

Financial Support

College Bursary (families with an income below £35,000)
Free College Meals (families on Universal Credit)

6.1 Progression Guidance (Careers) events

- **November 2026:** Launch of Unifrog (our destinations platform)
- **Early Feb 2027:** Expression of Oxbridge and Medics/Vets/Dentists interest
- **February 2027:** Apprenticeships and Employment Information Evening
- **9th March 2027 (tbc) :** Higher Education Evening (for parents)
- **23rd March 2027 (tbc):** Higher Education Day (for students)
- **June 2027:** Parents' HE talks series
- **30th June – 2nd July 2027:** 3 days off timetable to complete work experience
- **7th July 2027:** After Esher Day - Starting HE or Apprenticeship applications

Students can also access a careers interview at any point in the year by emailing

progression@esher.ac.uk

College Website

Via the College website, under the **Parent/Carers and Student Life tabs**, you can find information about:

- Parent & Carer Portal
- Reporting Absence Guidance
- Progress Review
- Events
- Communications
- Students Services and support



You can also read our main policies and procedures under **The College tab**.