

UCAS

# Applying through UCAS

For courses starting in 2026

Updated: March 2025





## Esher Sixth Form College 2026 UCAS Apply deadlines

Students **must** have a **face-to-face** (*in person or Teams*) **form check** with a member of the Progression Guidance team **before** paying and submitting their form. **No forms will be processed** until the face to face meeting has occurred. Please note our 'turn around' time commitment is only valid for forms submitted **without errors**. These deadlines apply to post-results ('6.3') applicants also.

Applications can be submitted from the start of teaching in the autumn term, Monday 8 September 2025.

Type of application	You must submit your form before ...	...and we will send your form to UCAS
Medicine, Veterinary Science, Dentistry and Oxbridge applications	8am on <b>Monday 22 September 2025</b>	by the UCAS early deadline of <b>15 October 2025</b>
10 day turnaround deadline ( <i>for more competitive applications which will be processed with 10 working days</i> )	8am on <b>Monday 20 October 2025</b>	within <b>10 working days</b> of the form being received, provided it is <b>error-free</b>
General applications	8am on <b>Monday 3 November 2025</b>	by the end of the autumn term, <b>Friday 19 December 2025</b>
General applications - final deadline	8am on <b>Monday 10 November 2025</b>	by the UCAS final 'equal consideration' deadline, <b>14 January 2026</b>

Forms handed in after 10 November will probably meet the 14 January UCAS deadline, but we **do not guarantee** this. Most universities operate a policy of '**first come, first served**'. An **early application** for any course at any institution **optimises** the chance of receiving an offer. **Get it right, get it checked, get it in!**

# Before you begin

- Information you enter onto your UCAS form must be **accurate**
- Esher Sixth Form College has to **confirm** that certain details are correct
- These include your **full legal name**, all your examination results and your **area of residence**
- We do this by checking against your College **database** entry
- Look this up on the database now and add make a note of key information – as a screenshot, on your phone notes or traditional paper notes.

# Open your database entry on the college portal

The screenshot displays the UCAS college portal interface. At the top, there is a navigation bar with links: Home, Find Students, Reports, Staff, and Progression Guidance. A red banner at the top right shows the date 2011/11 and a printer icon. Below the navigation bar, a red banner indicates the entry category: Category 1 (, DEH, D/L) Updated on 06/11/2017 07:45:37, with a Show Notes button.

The main content area is divided into sections. On the left, there is a sidebar with a profile picture of Zack Zugg and a list of menu items: General Information, Communications, Contact Details, Email Log, Equipment Loan, Timetable, Admissions, Progress, Exams, Support, and Attendance. The General Information section is currently selected.

The main content area is titled "Personal Information" and is divided into four columns:

- Names:** Salutation: Mr, Forename: Zackarias, Surname: Zugg, Preferred Forename: Zack, Preferred Surname: Zugg, Middle Names: Zee.
- Personal Details:** DOB: 25/08/1998, Sex: Male, Gender: Male, Ethnicity: Arab, Nationality: United Kingdom, Siblings: (empty).
- Exams:** Entry status: Non Entry, ULN: 999999999, UCI: 647850079999, School: Esher Church of England High School, Prior Attainment: 7, GCSEs at C or more: 9.
- Other Data:** Year of entry: 2012, Status: Active, Leaving Date: (empty), Warning Level: Tutor Warning, HAP: (empty), Year: 0.

A red arrow points to the ULN field in the Exams section. Below the Personal Information section is the "Contact Information" section, which is divided into three columns: Student Contact Details, Guardian, and Uncle. Each column has a "Show Details" link below it.

This is  
your  
Unique  
Learner  
Number

# Is your college database entry completely accurate?

Home Find Students Reports Staff Progression Guidance

Category 1 (, DEH, DJL) Updated on 06/11/2017 07:45:37

**Personal Information**

Names	Personal Details
Salutation: Mr	DOB: 25/08/1999
Forename: Zackarias	Sex: Male
Preferred Forename: Zack	Gender: Male
Middle Names: Zee	Nationality: United Kingdom

**Contact Information**

Student Contact Details	Guardian

This should be your formal, legal first name

This is the name you want to be known by

**If the data is wrong, you must send a scan of the correct certificates to [MIShelpdesk@esher.ac.uk](mailto:MIShelpdesk@esher.ac.uk) and get it changed before you submit your UCAS form.**

# Are your GCSE results accurate?

(exams > entry qualifications)

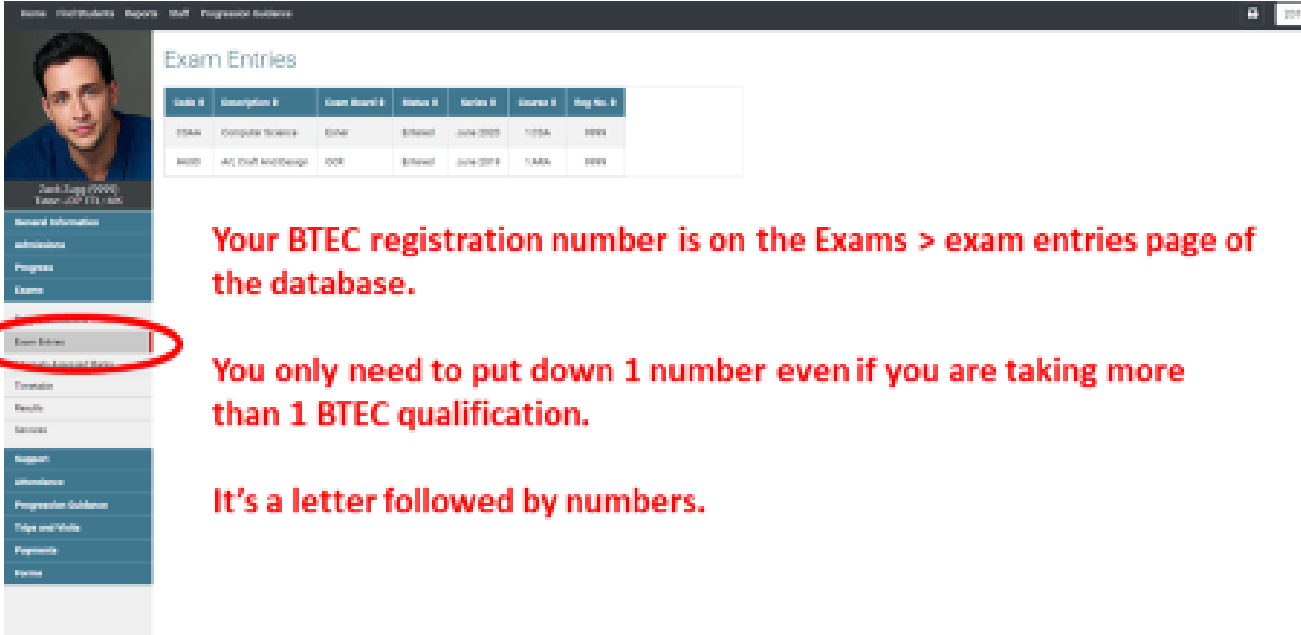
Send scans of GCSE  
certificates to  
[MIShelpdesk@esher.ac.uk](mailto:MIShelpdesk@esher.ac.uk)  
if any of these are wrong.

## Entry Qualifications

UCI: 647851239999A      Prior Attainment Academic: 0.00      Prior Attainment General: 0.00

Subject	Type	Exam Board	Level	Grade	Session
Combined Science (Higher Tier)	GCSE Double Award (9-1)	Pearson	Level 2	8-8	June 2020
English Language	GCSE (9-1)	AQA	Level 2	9	June 2020
Mathematics	GCSE (9-1)	AQA	Level 2	9	June 2020

# Your BTEC number (if applicable)



The screenshot shows the UCAS Exams > Exam Entries page. The left sidebar contains a menu with the following items: **Student Information**, **Submissions**, **Progress**, **Exams**, **Exam Entries** (circled in red), **Results & Award Entry**, **Timeline**, **Results**, **Services**, **Support**, **Attendance**, **Progression Guidance**, **Trip and Study**, **Payments**, and **Finance**. The main content area is titled 'Exam Entries' and contains a table with the following data:

Code #	Description #	Exam Board #	Status #	Series #	Course #	Reg No. #
0344	Computer Science	0344	Siteword	034 (2019)	0344	0000
0000	Art Craft and Design	0000	Siteword	004 (2019)	0000	0000

**Your BTEC registration number is on the Exams > exam entries page of the database.**

**You only need to put down 1 number even if you are taking more than 1 BTEC qualification.**

**It's a letter followed by numbers.**

# Your 'area of residence'

**This is very important and harder to complete than you think!**

It is the county or borough to which you pay **Council Tax**. It is NOT your postal address.

Use the [interactive London borough map](#)

Click the search icon  and enter your postcode.



If you are not in a purple-shaded London Borough, you're in almost certainly in Surrey!

Thames Ditton, Claygate, Hinchley Wood, Long Ditton, the Moleseys, Esher, Walton, Weybridge, Hersham are all **Surrey**.

**Note your area of residence on your handout.**

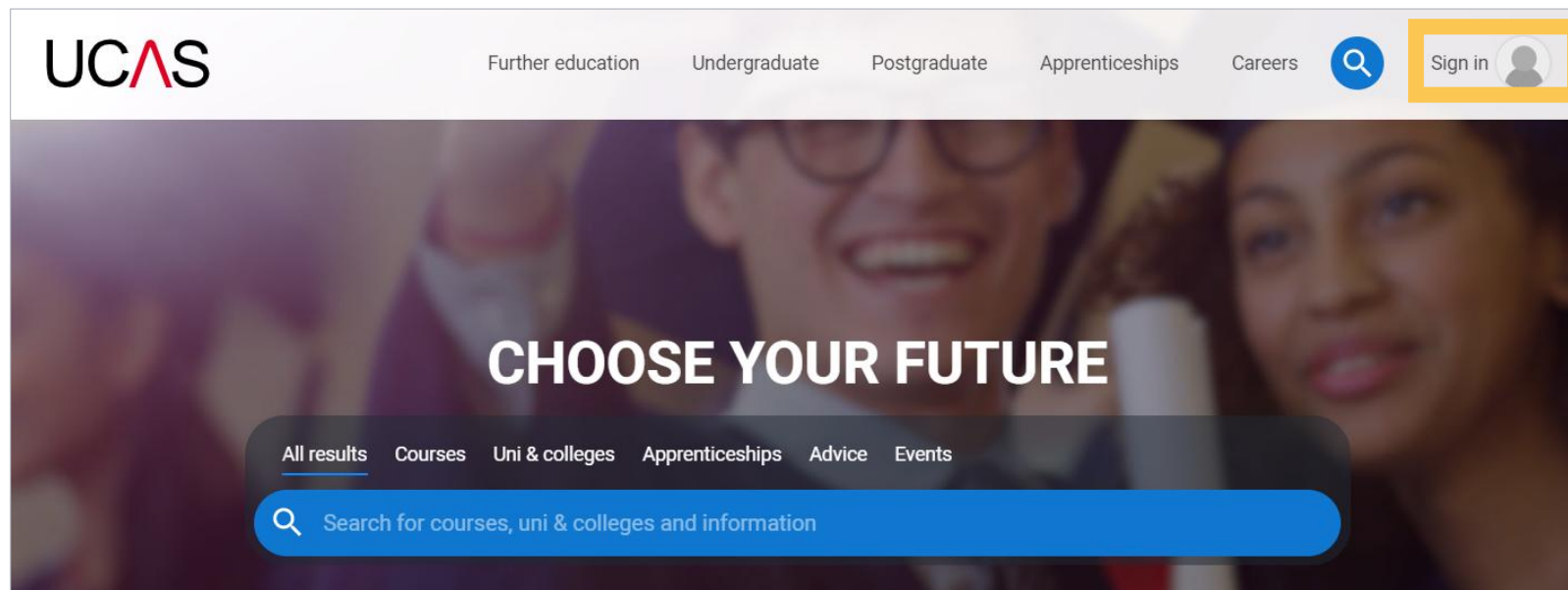


# Registering for an account



# Registering for an account

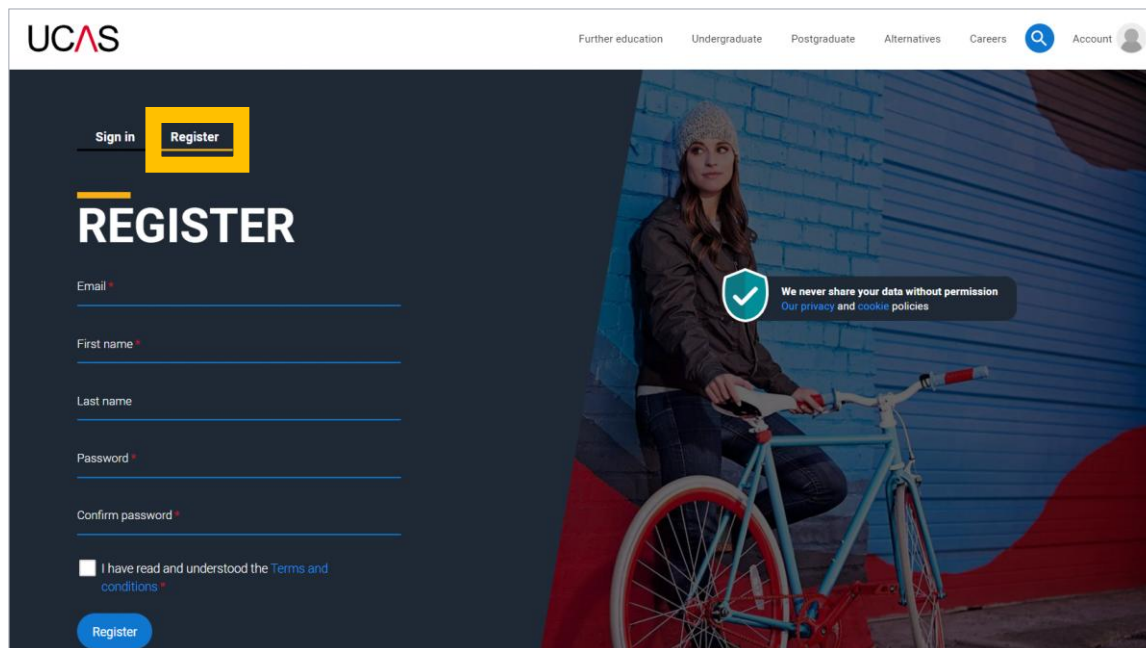
Head to [ucas.com](https://ucas.com) and select **Sign in**.



# Registering for an account

Complete the short form. Make sure the password is memorable.

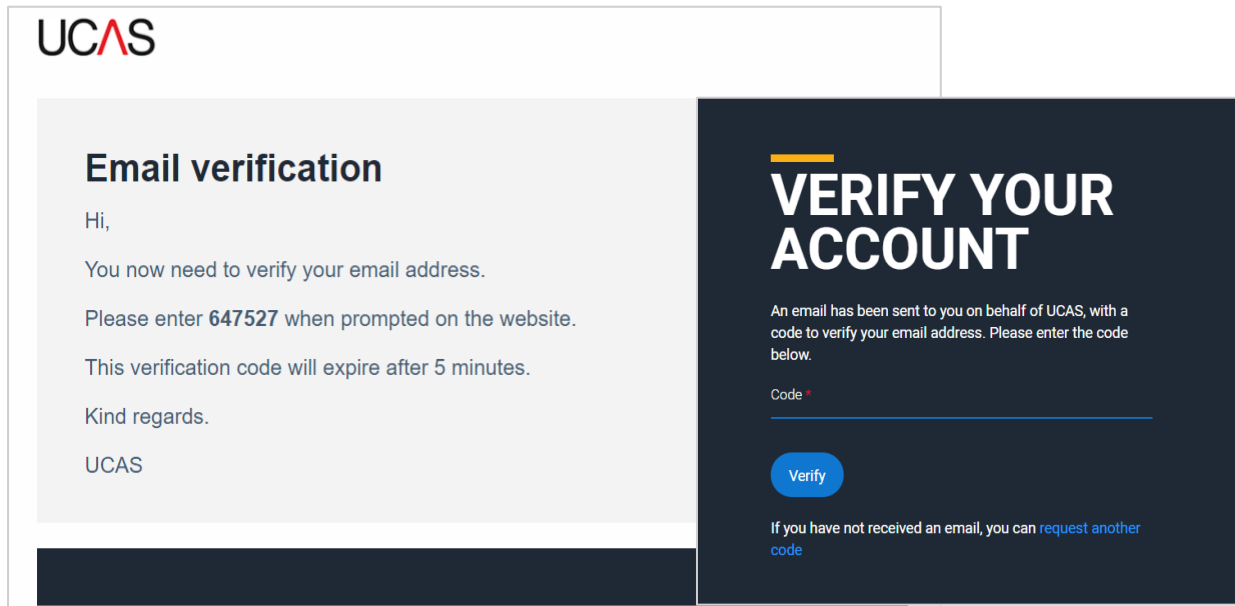
Use personal email address not your college email



The screenshot shows the UCAS website's registration page. At the top, the UCAS logo is on the left, and navigation links for 'Further education', 'Undergraduate', 'Postgraduate', 'Alternatives', 'Careers', and 'Account' are on the right. The 'Account' link is accompanied by a magnifying glass icon. Below the navigation bar, there are two buttons: 'Sign in' and 'Register'. The 'Register' button is highlighted with a yellow border. The main heading is 'REGISTER' in large, bold, white letters. Below this, there are five input fields: 'Email \*', 'First name \*', 'Last name', 'Password \*', and 'Confirm password \*'. Each field has a red asterisk indicating it is required. Below the input fields, there is a checkbox labeled 'I have read and understood the Terms and conditions \*'. At the bottom left, there is a blue 'Register' button. On the right side of the registration form, there is a blue banner with a white checkmark icon and the text: 'We never share your data without permission. Our privacy and cookie policies'. The background of the page features a woman sitting on a light blue bicycle against a blue and red wall.

# Registering for an account

We'll email you a **code** to **verify** your email address, so we know we've got the right details.



The image shows a preview of an email verification interface. It consists of a light gray header with the UCAS logo, a light gray body with verification instructions, and a dark blue footer with a 'Verify' button and a link to request another code.

**UCAS**

## Email verification

Hi,

You now need to verify your email address.

Please enter **647527** when prompted on the website.

This verification code will expire after 5 minutes.

Kind regards.

UCAS

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## VERIFY YOUR ACCOUNT

An email has been sent to you on behalf of UCAS, with a code to verify your email address. Please enter the code below.

Code \*

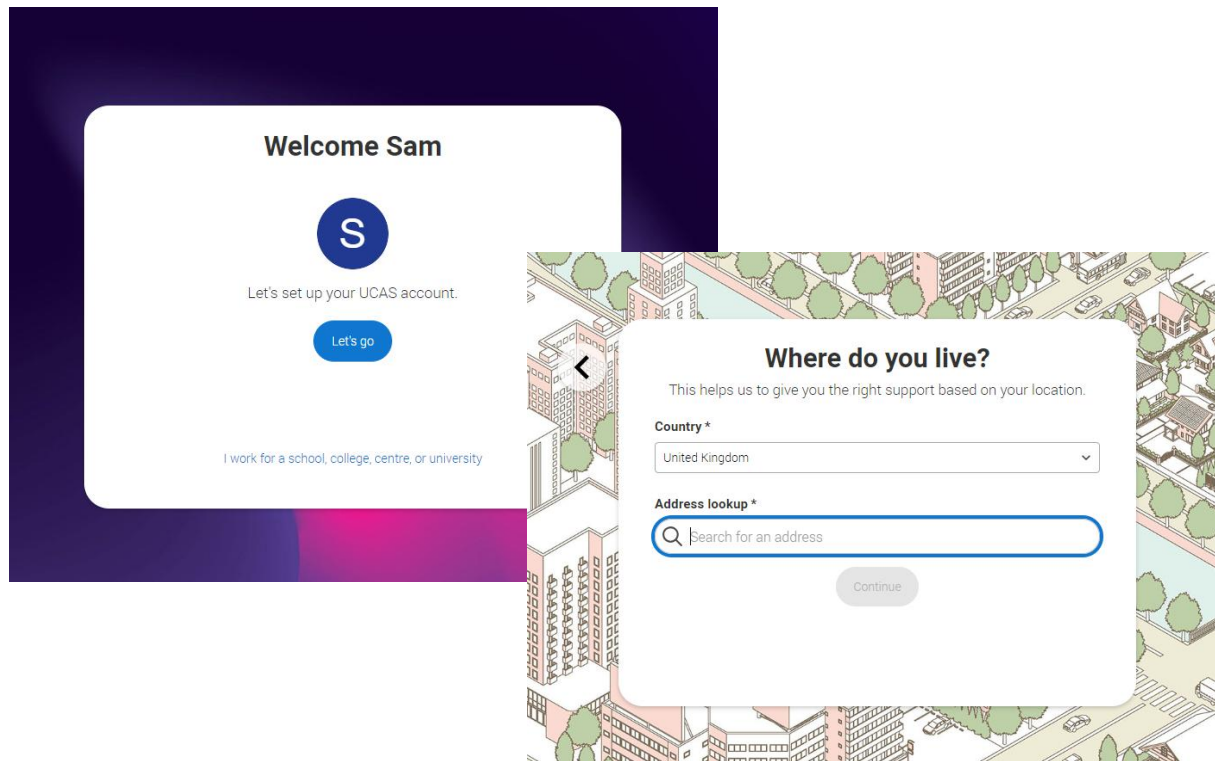
[Verify](#)

If you have not received an email, you can [request another code](#)

# Registering for an account

Once you've registered, you're ready to get started.

We'll ask you a few questions like where you live so we can tailor the information you see.



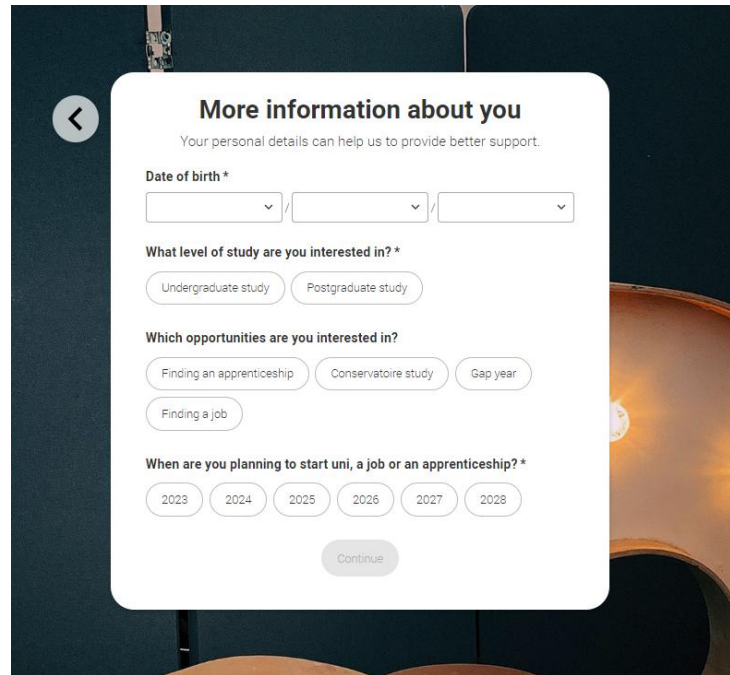
The image displays two screenshots of the UCAS registration interface. The first screenshot, titled 'Welcome Sam', features a blue circular profile icon with the letter 'S'. Below the icon, it says 'Let's set up your UCAS account.' and includes a blue 'Let's go' button. At the bottom, there is a link that reads 'I work for a school, college, centre, or university'. The second screenshot, titled 'Where do you live?', is overlaid on a colorful illustration of a city street. It contains the text 'This helps us to give you the right support based on your location.' and a 'Country \*' dropdown menu currently set to 'United Kingdom'. Below this is an 'Address lookup \*' section with a search bar containing the placeholder text 'Search for an address' and a magnifying glass icon. A grey 'Continue' button is located at the bottom right of the form.

# Registering for an account

We'll ask you a few questions about yourself; your level of study is **Undergraduate** if you're still at school/college.

You can choose to get information on apprenticeships, conservatoires, finding a job or gap years.

Enter 2026 - including for deferred entry (this option comes later)

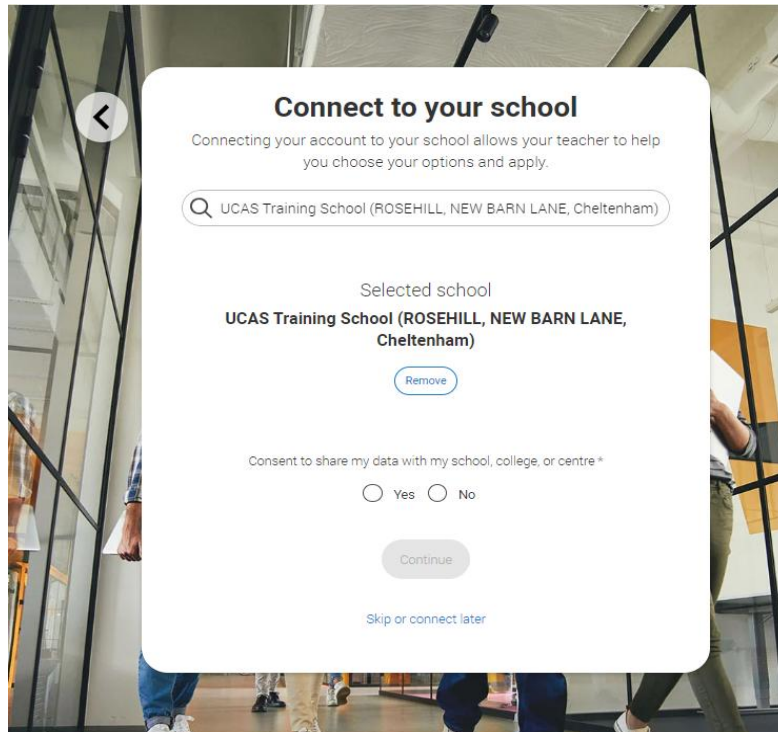


The screenshot shows a mobile app interface for the UCAS registration process. A white card titled "More information about you" is centered on a dark background. The card has a back arrow in the top left corner. Below the title, a subtitle reads "Your personal details can help us to provide better support." The form contains four sections: 1. "Date of birth \*" with three dropdown menus for day, month, and year. 2. "What level of study are you interested in? \*" with two buttons: "Undergraduate study" and "Postgraduate study". 3. "Which opportunities are you interested in?" with four buttons: "Finding an apprenticeship", "Conservatoire study", "Gap year", and "Finding a job". 4. "When are you planning to start uni, a job or an apprenticeship? \*" with a row of buttons for the years 2023, 2024, 2025, 2026, 2027, and 2028. A "Continue" button is located at the bottom right of the card.

# Connect to Esher College

You must link your application to Esher Sixth Form College **and consent to share your data** – otherwise we cannot support you, add a reference or predicted grades

You will be asked to enter a BUZZWORD later. This is **esher26**

A screenshot of a mobile application interface for connecting to a school. The background is a blurred image of a school hallway. A white modal box is centered on the screen. At the top left of the modal is a back arrow icon. The title 'Connect to your school' is in bold. Below it is a subtitle: 'Connecting your account to your school allows your teacher to help you choose your options and apply.' There is a search bar with a magnifying glass icon and the text 'UCAS Training School (ROSEHILL, NEW BARN LANE, Cheltenham)'. Below the search bar, it says 'Selected school' followed by 'UCAS Training School (ROSEHILL, NEW BARN LANE, Cheltenham)' in bold. Underneath is a 'Remove' button. Further down is a consent section: 'Consent to share my data with my school, college, or centre \*' with radio buttons for 'Yes' and 'No'. At the bottom of the modal are 'Continue' and 'Skip or connect later' buttons.

**Connect to your school**

Connecting your account to your school allows your teacher to help you choose your options and apply.

Q UCAS Training School (ROSEHILL, NEW BARN LANE, Cheltenham)

Selected school

**UCAS Training School (ROSEHILL, NEW BARN LANE, Cheltenham)**

[Remove](#)

Consent to share my data with my school, college, or centre \*

☐ Yes ☐ No

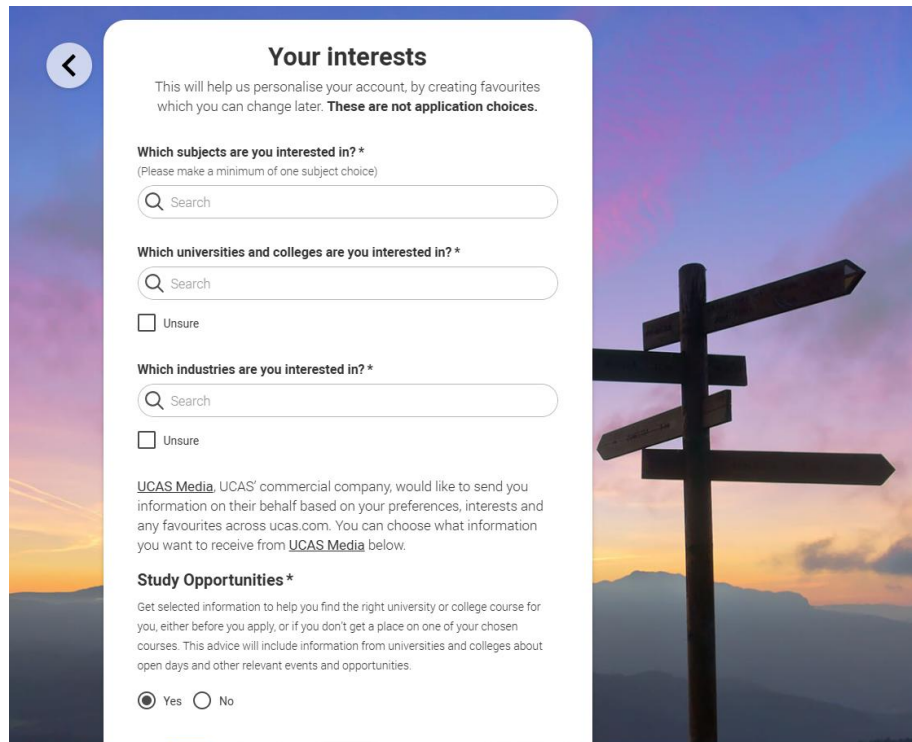
[Continue](#)

[Skip or connect later](#)

# Registering for an account

Choose if you want to get tailored information about uni, college and apprenticeship options.

Select the **subjects**, **locations** or **industries** that you are interested in – you can change these at any time in your preferences.



The screenshot shows a mobile app interface for the 'Your interests' section. It features a back arrow in the top left corner. The main heading is 'Your interests', followed by a subtext: 'This will help us personalise your account, by creating favourites which you can change later. **These are not application choices.**' There are three sections, each with a search bar and an 'Unsure' checkbox:

- Which subjects are you interested in? \***  
(Please make a minimum of one subject choice)  
Search bar with a magnifying glass icon.  
☐ Unsure
- Which universities and colleges are you interested in? \***  
Search bar with a magnifying glass icon.  
☐ Unsure
- Which industries are you interested in? \***  
Search bar with a magnifying glass icon.  
☐ Unsure

Below these sections is a paragraph about [UCAS Media](#): 'UCAS Media, UCAS' commercial company, would like to send you information on their behalf based on your preferences, interests and any favourites across ucas.com. You can choose what information you want to receive from [UCAS Media](#) below.'

The final section is **Study Opportunities \***, with the text: 'Get selected information to help you find the right university or college course for you, either before you apply, or if you don't get a place on one of your chosen courses. This advice will include information from universities and colleges about open days and other relevant events and opportunities.'

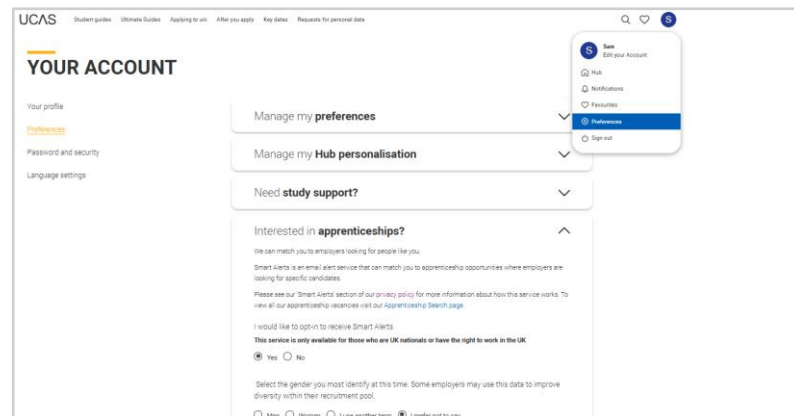
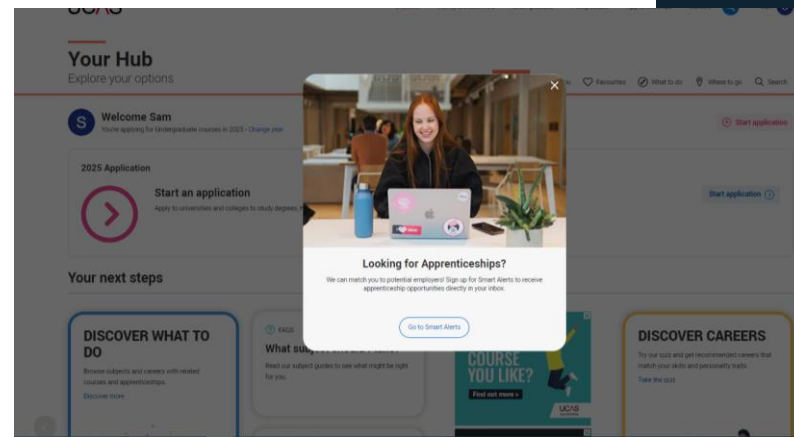
At the bottom, there are two radio buttons: 'Yes' (selected) and 'No'.



# Looking for an apprenticeship?

If you're interested in apprenticeship opportunities, we can match you to potential employers if you sign up to smart alerts.

You'll get these directly to your inbox. It's totally optional.



# Smart alerts

There are a few questions to answer to make sure the information you're sent is useful.

You can update this at any time in your 'Preferences'.

## How far would you want to travel for an apprenticeship role?

This will help us match you to employers in your geographical area based on how far you want to travel.

Select an option

## From (Home postcode):

UCAS will use your postcode to establish your location and to determine other socio-economic criteria that employers may wish to target.

Would you be willing to relocate?

☐ Yes ☐ No

## When can you start an apprenticeship?

/

What level of apprenticeship study are you interested in?

- ☐ Intermediate apprenticeships (Level 2)
- ☒ Advanced apprenticeships (Level 3)
- ☒ Higher apprenticeships (Level 4 - 7)
- ☒ Degree apprenticeships (Levels 6 - 7)

Find out more about apprenticeship levels in [England](#).

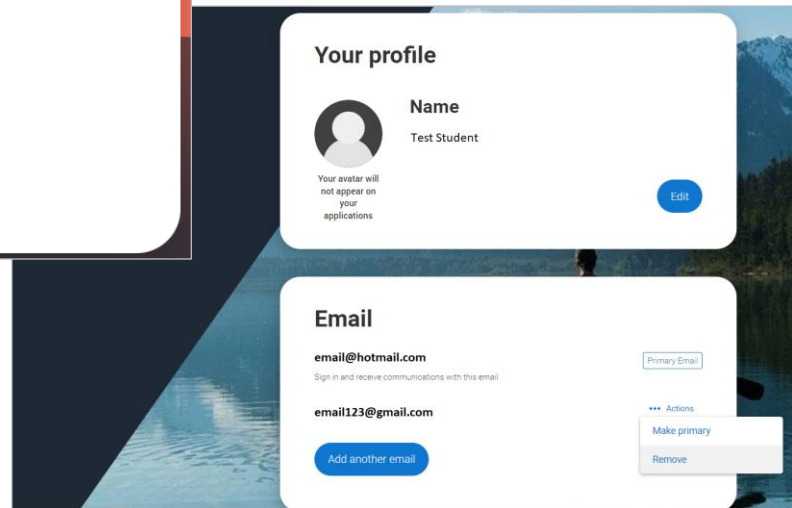
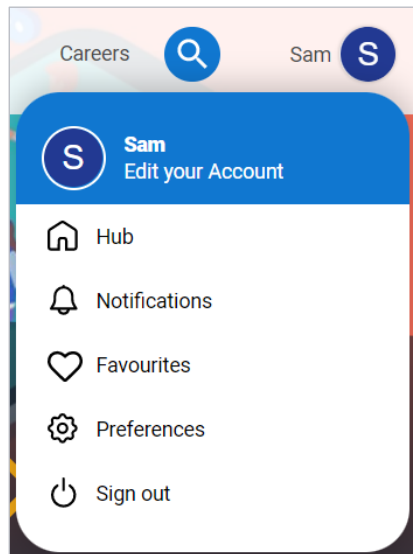
What apprenticeship areas of work are you interested in? (select all that apply)

- ☐ Agriculture, environmental, and animal care
- ☐ Business and administration
- ☐ Care services

# Your email

Use a personal email address as your primary email, rather than a school/college one because you will lose access to your college email after you leave

To update your email address, go to 'Edit your account' from drop-down, where you can change your email.



# Starting your application



# Starting your application

Choose the year you want to start your studies, level of study (it's **Undergraduate** if you are still at school/college) and type of application you wish to make.

Make sure you choose **2026** if you want to start next year, including if you want to defer entry.

## YOUR APPLICATIONS

### Start an application

You can only apply once in a cycle - Do not apply more than once in a cycle, or submit a new application if you are holding a deferred place, as your new application will be cancelled and you won't receive a refund.

In which year do you want to start your studies?

2026

Select the main level of study you are interested in

Undergraduate (Uni and college degrees, and ap... ▾



#### Undergraduate

Degrees, HNDs, and HNCs

Start 2026 application ›



#### Conservatoire

Undergraduate or postgraduate music, dance, drama, or musical theatre.

Start 2026 application ›

# Your Hub

Your personalised homepage and discovery hub



Hub



For you



Favourites



What to do



Where to go



Search



Welcome back Sam

You're applying for Undergraduate courses in 2026 - [Change year](#)

+ Start application

Start application

## 2026 Application



### Start an application

Apply to universities and colleges to study degrees, HNDs, and HNCs and dance, drama and music at conservatoires.

NEED SOME TIPS  
BUDGETING FOR UNI?



WE'VE GOT YOU COVERED



## Your feed

Your personal content feed

### DISCOVER WHAT TO DO

Browse subjects and careers with related courses and apprenticeships.

[Discover more](#)



FAQS

### What subject should I take?

Read our subject guides to see what might be right for you.



HOW TO

### How to apply

All you need to know about applying to university, college or an apprenticeship.

### DISCOVER CAREERS

Try our quiz and get recommended careers that match your skills and personality traits.

[Take the quiz](#)



FAQS

### Key application dates

Find out what you need to do and when.



HOW TO

### How to nail that personal statement

Writing a personal statement can be daunting. Follow our tips and advice to help make it easier.

### DISCOVER WHERE TO GO

Browse universities, colleges and employers and learn more about cities and regions in the UK.

[Find out more](#)

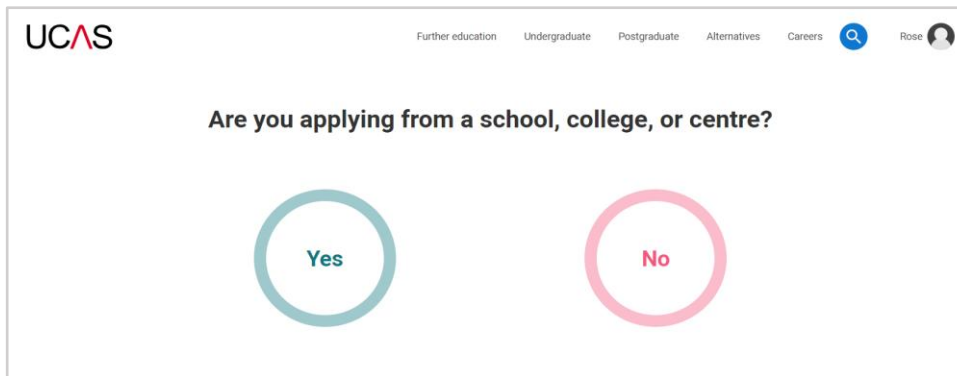


# Linking to your school, college or centre



Select 'Yes'.

You will then need to enter the Buzzword.

The BUZZWORD is  
**esher26**

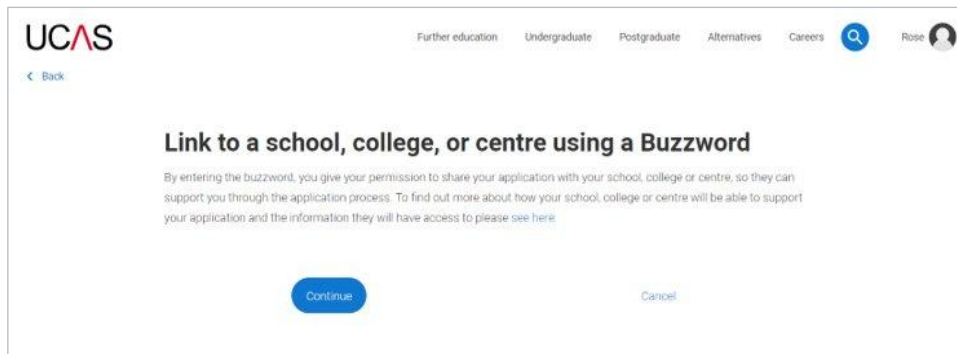


UCAS

Further education Undergraduate Postgraduate Alternatives Careers  



Are you applying from a school, college, or centre?

Yes No



UCAS

[Back](#)

Further education Undergraduate Postgraduate Alternatives Careers  

**Link to a school, college, or centre using a Buzzword**

By entering the buzzword, you give your permission to share your application with your school, college or centre, so they can support you through the application process. To find out more about how your school, college or centre will be able to support your application and the information they will have access to please see [here](#).

[Continue](#) [Cancel](#)

# Linking to your school, college or centre

Once your application has been linked, you can then select a **group**. This is your tutor's initials e.g. BLV = Becky Voller.

If you can't find your tutor's initials, add yourself to the 'Default Group'.

You have linked your application to  
**UCAS Training School**

Select group

I don't know

Default Group

Former students

Oxbridge

**Tutor 1**

Tutor 2

Tutor 3

Tutor 4

Need help? [Answers](#) [Join our team](#) [Te](#)



# Application overview

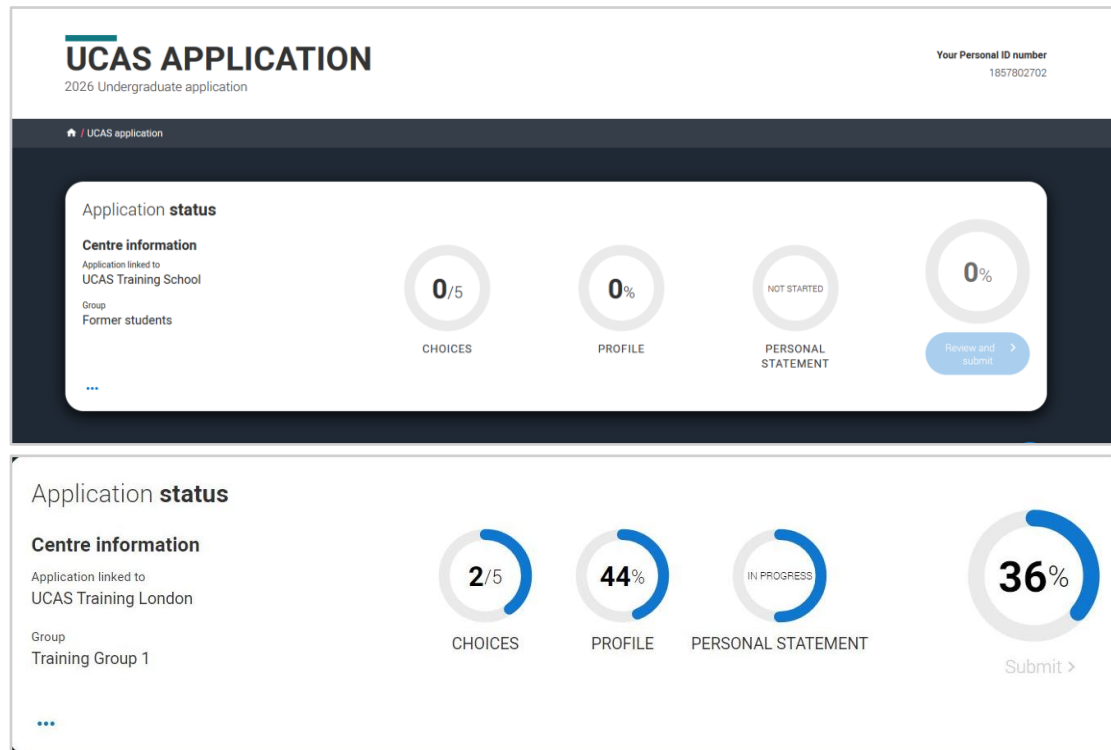


# Application overview

Your 'Application status' helps track your progress.

The **percentage complete** updates each time you mark a section as complete.

You don't need to complete the application straight away; log in and out at any time until you're finished.



# Application overview

The application form is responsive to make it easier to complete.

Some sections only appear after other sections have been completed.

All sections must be marked as 'Complete' before you submit your form.

**Profile**

<b>Personal details</b> Name, age, title and gender <a href="#">Start this section</a>	<b>Nationality details</b> Birthplace and nationalities <a href="#">Start this section</a>	<b>Where you live</b> Tell us about your address history <b>Section in progress</b>
<b>Contact details</b> Address, email, and telephone <b>Section in progress</b>	<b>Supporting information</b> So that providers know how to support you during your studies <a href="#">Start this section</a>	<b>Finance &amp; funding</b> Tell us how you'll fund your study <a href="#">Start this section</a>
<b>Diversity &amp; inclusion</b> Additional equality information <a href="#">Start this section</a>	<b>More about you</b> Tell us about any circumstances that you might need support for during your studies <a href="#">Start this section</a>	

**Experience**

<b>Education</b> Qualifications and periods of study <b>Section complete</b>	<b>Employment</b> Paid employment <b>Section complete</b>	<b>Extra activities</b> Taken part in any activities to prepare you for higher education? <a href="#">Start this section</a>
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**Personal Statement**

<b>Personal statement</b> Why do you want to study this subject? <a href="#">Start this section</a>
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# Personal details



# Personal details

Your name should already show, but you'll need to add your title and complete the other mandatory fields (marked with a \*).

Once you've completed a section **mark the section as complete** and **save it** at the bottom of each page.

**PERSONAL DETAILS**  
2026 Undergraduate application

Your Personal ID number  
1857802702

UCAS application / Personal details

[Return to application overview](#)

**Personal details**

Nationality details

Where you live

Contact details

Supporting information

Finance and funding

**Education**

Employment

Personal statement

**Title \***

**First and middle name(s) \***  
Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

**Last name \***  
Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

**Previous name(s)**  
Tell us any other names you've been known by (for example maiden name), as it helps when we're matching educational records.

**Preferred first name**  
Let us know what we, and your chosen universities and colleges, should call you in our correspondence.

**Date of birth \***

Day Month Year

**Gender \***  
Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.

☐ Man ☐ Woman ☐ I use another term ☐ I prefer not to say

☐ **Mark this section as complete \***  
You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

[Save this section](#)

[Next to Nationality details](#)

[?](#)

# Personal details

Make sure your name and date of birth is entered as it appears on any official documents (e.g. passport, birth certificate).

Use preferred name to let us know what we should call you in our communications.

## Personal details

[Nationality details](#)[Where you live](#)[Contact details](#)[Supporting information](#)[Finance and funding](#)[Education](#)[Employment](#)[Personal statement](#)

### **First and middle name(s) \***

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

### **Last name \***

Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

### **Previous name(s)**

Tell us any other names you've been known by (for example maiden name), as it helps when we're matching educational records.

### **Preferred first name**

Let us know what we, and your chosen universities and colleges, should call you in our correspondence.

### **Date of birth \***

Day      Month      Year

DD ▾	MM ▾	YYYY ▾
------	------	--------

# Nationality details



# Nationality details

Your nationality is associated with the country that would issue you a passport for international travel. If you don't have a passport, it is usually the country in which you were born.

**This is not your ethnicity. Ethnicity refers to your cultural identity and ancestry.** UK resident applicants are asked about ethnicity in the diversity and inclusion section.

Additional questions may appear based on the information you provide.

**What is your country of birth? \***

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

**What is your nationality? \***

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

UK national

**Dual nationality**

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

☐ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Back to Contact and residency details

Next to Supporting information



# Where you live



# Where you live

You must add three years of residency history between 1 September 2023 and 1 September 2026.

Your current address should be added first, once this has been added it can only be edited not deleted.

Then add your previous addresses until September 2023.



## Where you live

We need to collect the addresses where you have been living since 1 September 2023. By giving us this information, universities and colleges can determine where you have been living for the three years prior to your course.

If you split your time between two addresses, for example, your parents live apart, please tell us about the address you spend the most time at.

The addresses in this section will not be used to contact you. You can add your postal address in the contact details section.

### Add current address

Address type \*

What date did you start living here? \*

Please ignore any temporary absences from where you normally live, for example travelling, gap year or work.

Month Year

Tell us the reason you are living here. \*

Universities and colleges need to know whether you are living here permanently or for a temporary reason

Save address

### Need some help?

Questions from this page that you might need help with:

[Help for area of permanent residence](#)

[Help for residential category](#)

[Help for this section](#)

Need some more general help with your application?

[Guide to completing your UCAS application](#)



# Where you live

Once you've added addresses to cover the required date range, you'll need to confirm your home address.

This can be selected from the list of addresses you entered, or a new one can be added.

You need to select your area of permanent residence (which you wrote down earlier) and residential category.



✓ The addresses you have added cover the date range we require

## Please confirm your home address \*

Universities and colleges require your permanent home address, to determine your domicile. This might be where your family lives, or the house you own. This may not be where you are currently living, if you are living away from home on a temporary nature (for example at boarding school, or other temporary housing for educational purposes)

☒ 1 Constable Court, Millfield Avenue, York, North Yorkshire, YO10 3XA

☐ high street, Town, Bahamas

☐ Add a different home address

## Please select your area of permanent residence \*

Your area of permanent residence refers to the area in which you normally live.

## Residential category \*

Please choose the option that most closely applies to you.

☐ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

# Contact details



# CONTACT DETAILS: important point

You should answer **yes to the nominated access question** – this will enable you to name someone to talk to UCAS on your behalf.

This is usually a parent or carer – in case you are unwell or on holiday and UCAS or a university need to contact you.

If a person is not named here, UCAS will not speak to them about your application.

## Nominated access

Do you want someone else to act, or speak on your behalf, about your application? e.g. A parent, other relative or guardian. If you are using an agent, you can choose to enter their details.

You're able to enter details of someone you're happy to help manage your application - this is called nominated access.

☒ Yes ☐ No

### Full name of nominee \*

The first and last name of your nominee. They will be asked this information when speaking to UCAS on your behalf.

### Relationship to you \*

How you know your nominee. They will be asked this information when speaking to UCAS on your behalf.

# Supporting information



# Supporting information

All questions are mandatory (\*), but you have the option of

- *I don't know*
- *Prefer not to say.*

Have you ever lived or worked in the EU (excluding the UK), European Economic Area (EEA) or Switzerland? \*

▼

Do you have a parent, step parent, spouse or civil partner who is an EU (excluding the UK), EEA or Swiss national? \*

▼

☐ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

# Finance and funding






# Finance and funding

If you intend to – or think you might – take out a student loan, select **UK, ChI, IoM or EU Student Finance Services**.

This does not commit you to taking a loan, but means you will be sent the information

Private  ance is the option if you are 100% sure you will not be taking out a loan, and you / your family will be funding your studies upfront

Under student support arrangements, enter your area of residence again

## What will be your main source of funding for your studies? \*

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and those eligible EU students under the EU Settlement Scheme will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created based on [eligibility advice](#) from the Student Loans Company, and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

If you require additional guidance, we recommend contacting [the UK Council for International Student Affairs](#).

UK, ChI, IoM or EU student finance services ▾

## Student support arrangements

Tell us who will assess you for tuition fees, or how you will pay for your course. Please select the option which best describes your situation.

▾

☐ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



## What will be your main source of funding for your studies?

You need to select one category from the list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and the EU will pick the second category. You should pick that category if you are eligible for assessment under student support arrangements, even if you think your family income will be too high for you to receive support.

The choices are as follows:

Private finance – Entire cost of tuition fees is to be paid by private finance.

UK, ChI, IoM, or EU student finance services – Applying for student support assessment by



# Diversity and inclusion



You'll only see these questions if you have a UK home address.

You must complete all mandatory questions \* but you can select 'I prefer not to say'

# More about you



# More about you

If you have a disability or health condition we strongly recommend that you share it here.

Sharing this information helps the university connect you to the right support – they may send you more information or contact you to discuss what would help you succeed.

It will not be used as part of the selection process

Every year, over 60,000 students with a physical and/or mental health condition, long-term illness, or learning difference apply through UCAS to study at a university or college in the UK, and access a range of support available to help with their studies, day-to-day activities, travel, or lifestyle. Would you consider yourself as living with any of the following: \*

A learning difference (e.g. dyslexia, dyspraxia, or AD(H)D)

A physical impairment or challenges with mobility (e.g. climbing stairs or uneven surfaces), or dexterity (e.g. using a keyboard or laboratory equipment)

A condition or impairment not listed (please give details in the box below)

Two or more impairments or conditions (please give details in the box below)

A social, behavioural or communication impairment (e.g. an autistic spectrum condition, Tourette's Syndrome, or speech and language difficulties including stammering)

None

A visual impairment uncorrected by glasses (e.g. blindness or partial sight)


A hearing impairment (e.g. deafness or partial hearing)

A long-term illness or health condition which may involve pain or cause fatigue, loss of concentration or breathing difficulties – including any effects from taking associated medication.

A mental health condition, challenge or disorder (e.g. anxiety or depression)

# More about you

You might feel uncertain about sharing personal circumstances, be reassured it's never used to decide whether to offer you a place, but it might be used to make you an offer that looks at your achievements in context.

These questions are intended to connect you to the right support  for your needs.

Would you consider yourself estranged from both your parents (i.e. you are not in contact with and supported by either of your parents)?

☐ Yes ☐ No

Do you have any unpaid caring responsibilities (not including parenting)?

☐ Yes ☐ No

Are you a parent or do you have parenting responsibilities for a child aged 17 or under?

☐ Yes ☐ No

Do you have official refugee status or limited leave to remain, or are you seeking asylum?

☐ No ☐ The UK government has granted me refugee status or humanitarian protection in the UK  
☐ I have limited or discretionary leave to remain in the UK ☐ I'm currently seeking asylum in the UK

Do you have a parent or carer who currently serves in the UK Armed Forces, or who has done so in the past?

☐ Yes ☐ No

Have you ever served in the UK Armed Forces?

☐ Yes ☐ No

Are you currently receiving free school meals, or were you in receipt of free school meals between the ages of 11 to 18?

☐ Yes ☐ No ☐ Don't know

☐ Mark this section as complete \*

## Need some help?

Questions from this page that you might need help with:

[Help for disability](#)  
[Help for estranged](#)  
[Help for caring responsibilities](#)  
[Help for parental responsibilities](#)  
[Help for refugees](#)  
[Help for parent armed forces](#)  
[Help for armed forces](#)  
[Help for free school meals](#)

Need some more general help with your application?

[Guide to completing your UCAS application](#)



# More about you

## UCAS Free Schools meal Application Fee Waiver

You must answer, 'Yes' to this question in 'More about you' to identify you are eligible for the free school meals application fee waiver.

**This means you do not have to pay the application fee for the UCAS application**

Your school or college will need to agree to your eligibility when reviewing your application and may require you to evidence this.

Are you currently receiving free school meals, or were you in receipt of free school meals between the ages of 11 to 18?

☒ Yes ☐ No ☐ Don't know

☒ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



### Help for free school meals

Young people in the UK are usually eligible for free school meals if their parents or carers are on a low income or in receipt of certain benefits. If you're not sure, ask your school – they will be able to confirm this for you. You may also be eligible if you're paid qualifying benefits directly, instead of through your parent or carer. For more information about answering this question read our [FAQs](#).

# Education



This is a very important section and one where the majority of mistakes occur

Mistakes can delay your application, so be careful here

# Education

You must enter all your qualifications from secondary education onwards – whether you have the result (even any that were ungraded) or you're still awaiting exams and results.

Start by clicking **Add place of education**.

You'll be asked for a 'Unique Learner Number' – you wrote this down from your database entry at the start

Add place of education

**Unique Learner Number (ULN)**  
**Students in England, Wales and Northern Ireland ONLY** – This is a unique 10-digit number, which is usually printed on your qualification certificates or results slip. If you are applying from a school or college, they may also have this number. Inputting this number can help us to check the information you submit, but if you don't have one or don't know yours, please leave this blank

**English language certificates**  
English language certificates are often needed for international students as an entry requirement for the course.  
Not everyone will need an English language certificate. If you're unsure whether you need one, check the entry requirements for the course on the search tool.  
If you have a language certificate that is not listed here, ie Pearson, Cambridge you can add these as a qualification in the section above.

**Test of English as a Foreign Language (TOEFL) Number**

**International English Language Testing System (IELTS) TRF Number**

☐ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section



Type the name of your secondary school.  
Click on the name and the **Exam centre number** will automatically populate.

If an exam centre number doesn't appear that's ok, it's because we don't have it.

Enter school start and end dates, which will probably be **09/2019 to 06/2024** for current 6.1s.

### Add place of education

Name of the school, college, or university \*

Exam centre number  
This may be automatically filled in based on your school, college, or university

Start date \*

Month Year

End date \*

Month Year

Type of study \*

☐ Full time ☐ Part time ☐ Sandwich

Do you, or will you, have any qualifications from this centre? \*

If you received any qualifications at this school, college or centre, or if you have any qualifications pending at this school, click yes.

All qualifications must be entered, even if you received an unsuccessful grade, if you are still waiting to take the final exams or if you are waiting for the results.

If you are resitting a qualification you need to enter it twice: once as a completed qualification with the grade

# Adding your GCSE level qualifications

Once you've added where you studied a secondary school you need to 'Add qualification'.

Common ones like GCSEs are shortlisted.

Note that **Double Science** is a Double GCSE 9-9 – 1-1 and a **different qualification**. If you did any **iGCSEs**, they are also **different qualifications**.

This information must be exactly as it is on your database entry.

## Add qualification

If you received any qualifications at this school, college or centre, or you have any pending at this school, add them here.

All qualifications must be entered, even if you received an unsuccessful grade, haven't taken the final exams or are waiting for the results.

If you are resitting a qualification you need to enter it twice: once as a completed qualification with the grade achieved and once as a qualification with the result Pending.

## Pick your qualification type

Choose the type of qualification you would like to add - you can search for specific qualifications and view those shortlisted by your adviser within each group.

A Level, AS, EPQ, and T Levels ▾ **GCSE and equivalent** BTEC ▾

Job related Scottish qualifications International and EU ▾ Baccalaureate

Apprenticeships Access to HE Technical (not including BTEC) Core maths

HNC, HND, and Degrees Performance, Art, and Design ▾ More UK Qualifications

All qualifications

## Search for your qualifications

If you cannot find your qualification, select the "All qualifications" filter and search there, if you still can't find your qualification you can select the "All qualifications" filter and search "Other".

Search

## Provided by your school or college

- + GCSE (Grade 9-1)
- + GCSE Double Award (9-9 to 1-1)

Once you've added your secondary school and all your GCSE level qualifications, add Esher Sixth Form College as another **place of education**.

Your dates at Esher will be 09/2024 to 06/2026.

Once you've added Esher Sixth Form College you need to 'Add qualification'.

## Add qualification

If you received any qualifications at this school, college or centre, or you have any pending at this school, add them here.

All qualifications must be entered, even if you received an unsuccessful grade, haven't taken the final exams or are waiting for the results.

If you are resitting a qualification you need to enter it twice: once as a completed qualification with the grade achieved and once as a qualification with the result Pending.

## Pick your qualification type

Choose the type of qualification you would like to add - you can search for specific qualifications and view those shortlisted by your adviser within each group.

A Level, AS and EPQ

A Level, AS, EPQ, and T Levels

A Level, AS and EPQ

T Level

Apprenticeships

Access to HE

Technical (not including BTEC)

Core maths

HNC, HND, and Degrees

Performance, Art, and Design

More UK Qualifications

All qualifications

You will also need to add all your GCSEs to your secondary school

For A Levels, AS Levels and EPQ, Select the **second** option on this drop down menu.

UCAS

You can then add the most common qualifications from our shortlist

## Search for your qualifications

If you cannot find your qualification, select the "All qualifications" filter and search there, if you still can't find your qualification you can select the "All qualifications" filter and search "Other".

## Provided by your school or college

- + Extended Project (Level 3)
- + GCE Advanced Level (A-Level)
- + GCE Advanced Subsidiary

We also found these qualifications (Showing 45 of 45 A Level, AS and EPQ)

# How to add the qualifications you are studying at Esher College

Click on the links to find exam boards and course codes. These must be correct or we cannot send your form to UCAS!

[How to put A level and GCSE courses offered at Esher College on your UCAS form 2026](#)

[How to put examined extension and enrichment courses on your UCAS form 2026](#)

[How to put your BTECs on your UCAS form 2026](#)

BTECs are very tricky to get right. You must follow these examples.

[How to put your BTECs on your UCAS form 2026](#)

## Extended Project

# Add Extended Project (Level 3)

Subject *	Qualification date *	Awarding organisation *	Grade *
<input type="text" value="A short version of your title or subject"/>	<input type="text" value="06"/> ▾	<input type="text" value="2026"/> ▾	<input type="text" value="AQA"/> ▾
			<input type="text" value="Pending"/> ▾

Save qualifications

Save and add another

Cancel

Note – if you completed EPQ in 6.1, the date will be 2025 and the grade Pending

## Core Maths

### Add AQA Level 3 Certificate in Mathematical Studies (Core Maths)

Title *	Qualification date *	Awarding organisation *	Grade *
Core Maths	06 ▾ 2026 ▾	AQA ▾	Pending ▾

Save qualifications

Save and add another

Cancel



# Employment



# Employment

Include details of any paid employment relevant to the courses or subjects you're applying for.

Any unpaid or voluntary work relevant to the courses or subjects you're applying for shouldn't be included in this section – you may wish mention that in your personal statement.

If you don't have any paid work experience, leave this section blank, and mark it as complete.

+

Add employment

☒ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

# Extra Activities



# Extra activities

This section is optional. Please add any activity you have taken part in to prepare for higher education.

These include national or regional schemes, university-run programmes, summer schools, taster courses, and booster courses.

Open days are **not relevant** to this question.

If you haven't attended any such activity, please leave this section blank and mark it as complete

## Extra activities

Have you attended an activity to prepare you for higher education?

Please select any activity you have taken part in to prepare for higher education. For example: national or regional schemes, university-run programmes, summer schools, campus days, taster courses, and booster courses. You can also use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Note: Open days are not relevant to this question.

If you haven't attended any such activity, please leave this section blank.

If this section is relevant to you, please provide the following details:

  
Add activity

☒ Mark this section as complete \*

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

# Extra activities

If this section is relevant to you, you need to include:

- type of activity
- name of the activity provider (from a drop-down list)
- name of the activity/programme (a free-text box)
- dates of the activity.

If the type of activity or activity provider you attended is not listed, please select 'Other'.

### Add activity

Type of activity \*

Campus visit  
Information Advice and Guidance  
Masterclass/ subject insight  
Mentoring  
Online  
Skills and attainment raising activity  
Summer School  
Workshop in School/college  
Other

Characters used: 0 of 100 characters

Start date \*

Day Month Year

DD

MM

YYYY

End date \*

Day Month Year

DD

MM

YYYY

Save

Cancel

# Personal statement



Once you are happy with your personal statement, you can copy and paste it into the boxes on this page

# Adding a choice



# Adding a choice

Start typing the **name** of the university or college, select from the options displayed.

Do the same for the course you have selected.

Point of entry will be Year 1 for almost everyone (unless you are doing a Foundation year.)

**DO NOT ENTER FOUNDATION YEAR unless the course title includes 'Foundation year'**



Add choice

## Add choice

University/college name \*

Course \*

Location \*

Start date \*

### Further details

You only need to provide information here if your chosen university or college has asked you to.

### Point of entry

This tells the universities and colleges which year of the course you want to start, e.g. point of entry one is the first year of the course. If you wish to start in the first year of the course leave the box blank and you will automatically be considered for the first year. Enter 0 if you intend to take a foundation year – not all universities offer a foundation year so please check before applying.

If you've spoken to your chosen university or college and they are willing to consider your application to start the course after the first year, please enter the relevant number for the year, e.g. second year = 2, third year = 3, etc.

Live at home while studying? \*

☐ Yes ☐ No

Save

Cancel



# Adding a choice

There is a maximum of **five** choices for most people.

There is a maximum of **four** courses from medicine, dentistry, veterinary medicine or veterinary science

Once all choices are added you must mark the section as complete to be able to submit.

Choices do not need to be added in any preference order.

Universities cannot see where else you have applied at this stage

**Your choices**

Search for courses  
Find courses and providers

**+ Add choice**

**Accounting and Finance (N400)**  
Aberystwyth University (A40)

Location: Main Site (Aberystwyth)  
Start date: 01 September 2022  
Further details: Not provided  
Point of entry: 1st year  
Deferred entry: Yes  
Live at home while studying: No

**Accounting and Finance (with integrated Foundation) (NN44)**  
University of Buckingham (B90)

Location: Main Site  
Start date: 23 September 2022  
Further details: Not provided  
Point of entry: 1st year  
Deferred entry: Yes  
Live at home while studying: No

You can add up to 5 choices to your application. You can change your choices until you send your application to us. All sections must be marked as complete before you can send your application to us.

**Mark complete**


# Adding a choice

Some courses have extra admissions tests and assessments.

We'll show these in **blue text** on the choice card.

This should not be a surprise to you, as you should have seen details of this when researching the course.

Your **choices**



**Add choice**

**Medicine (A100)**  
**University of Anywhere (A99)**

**Location:** Christ Church  
**Start date:** 01 October 2022  
**Further details:** *Not provided*  
**Point of entry:** 1st year  
**Deferred entry:** Yes  
**Live at home while studying:** No  
**Criminal convictions declaration:** Undeclared

INFO

**You may need to take an admissions test**  
As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT)

**There may be an assessment**  
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

...

# Submitting the application



# Submitting the application

Once all sections of your form are green / complete you must come to see progression guidance **in G corridor near the LRC** and we will check your application for you

Do this before you pay and submit

If you do not get it checked before you pay and submit, it will be delayed.

## UCAS APPLICATION

2025 Undergraduate application

Your Personal ID number  
1270051406

Application status

Centre information

Group  
Default Group

1/5  
CHOICES

100%  
PROFILE

✓  
PERSONAL STATEMENT

READY TO SEND

Review and submit >

# Pay and Submit



All students must pay for their application by card UNLESS you have received free school meals and you declared this earlier in the application, in which case your fee will be waived

# Free School Meal Application Fee Waiver

If you are eligible for the free school meals waiver you need to choose 'Apply with FSM fee waiver', when you 'Pay and submit'.

If you can't see this option but think you're eligible:

1. Check you have answered 'Yes' to the question in 'More about you'.
2. Check with your school or college BEFORE entering any card details.

Once you pay by card (even if you are eligible), this cannot be reversed; a fee waiver cannot be applied after you have completed the pay and submit process.



## Pay and **submit**

### Which payment option should I choose?

You cannot amend this choice later so please select the right option for you.

#### Free school meals (FSM) waiver

You have answered 'yes' to the free school meal question. You should use the 'Apply with FSM fee waiver' below.

UCAS is waiving the application fee for students who have received **free school meals funded by the UK government**; if you have received free school meals at any point in the last six years, you do not need to pay the UCAS application fee.

Your school, college or centre will need to agree you receive/have received free school meals, once you submit your application.

[Check if you are eligible](#)

[Apply with FSM fee waiver](#)

#### Pay by card

Select this option if you are paying the application fee of £28.95 yourself. We accept the following credit and debit cards for payment.



**Amount due £28.95**

The next screen you see may be from your card issuer. It is here to give you added protection when making online payments.

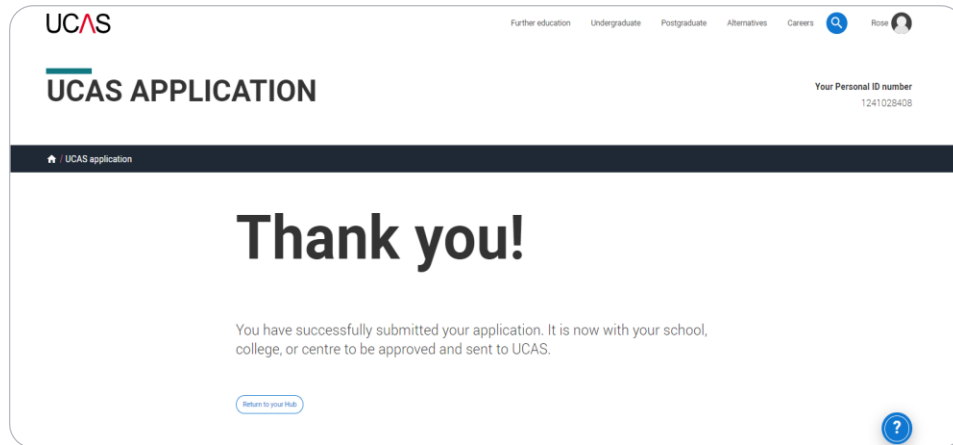
[Pay by card](#)

[Back to Terms and conditions](#)

[Return to application](#)

When you've paid and submitted your application, it will go to Esher Sixth Form College to add your reference.

You can follow the progress of your form in college through UCAS Track on the Progression Guidance section of your database.



Medical					
Attendance					
Progression Guidance					
Destinations					
Entry Personal Statement					
Subject References					
UCAS Reference					
UCAS Track					
Trips and Visits					
Payments					
Equipment Loans					
Forms					

Status	Person	Date	Note	
Form Checked Before Submission to College	NAW	09/09/2022 12:53		
Sent for Face to Face Check	NAW	25/01/2022 16:07	to keep this section visible on the print out	
On Hold	DJL	29/11/2021 19:36		
Sent to UCAS	DJL	29/11/2021 19:36		
On Hold	NAW	11/10/2021 10:50		
Sent to Progression Guidance	VMT	04/10/2021 11:01		
Sent for Face to Face Check	DJL	24/09/2021 10:15	asd	

College submits the application to UCAS. If you log in you to the UCAS hub will see a read-only version.

Once we have sent your form to UCAS use the **UCAS Track tool** in the **UCAS hub** to monitor the progress of your application, receive and respond to your offers.

The screenshot shows a web interface for a UCAS application. At the top, a teal banner contains a link to 'Return to your Hub', a message stating 'This is a read only version of your application which is with an adviser at UCAS Test and training centre.', and links for 'Contact' and 'Download as PDF'. On the left is a vertical sidebar with a list of application sections: Personal details, Contact and residency details, Employment, Education, Nationality details, Supporting information, English language skills, Finance and funding, Diversity and inclusion, and Personal statement. The main content area displays two sections: 'Personal details' and 'Contact and residency details'. The 'Personal details' section contains a table with the following information:

Title	Mrs
First name	Rose
Last name	WIL
Previous name(s)	Not provided
Preferred name	Not provided
Date of birth	08/02/1995
Gender	Female

The 'Contact and residency details' section is partially visible below.



#### Your status

University of Portsmouth has offered you an unconditional place with substantial changes to your original choice. You are now waiting for confirmation from Brunel University London.



#### Next steps

If you meet the conditions of your outstanding offer, the university or college will confirm your place. You may need to send them details of your results if they ask for them.

Give us your feedback!



# And finally .....

- Please meet the deadlines!



## Esher Sixth Form College 2026 UCAS Apply deadlines

Students **must** have a **face-to-face** (*in person or Teams*) **form check** with a member of the Progression Guidance team **before** paying and submitting their form. **No forms will be processed** until the face to face meeting has occurred. Please note our 'turn around' time commitment is only valid for forms submitted **without errors**. These deadlines apply to post-results ('6.3') applicants also.

Applications can be submitted from the start of teaching in the autumn term, Monday 8 September 2025.

Type of application	You must submit your form before ...	...and we will send your form to UCAS
Medicine, Veterinary Science, Dentistry and Oxbridge applications	8am on <b>Monday 22 September 2025</b>	by the UCAS early deadline of <b>15 October 2025</b>
10 day turnaround deadline ( <i>for more competitive applications which will be processed with 10 working days</i> )	8am on <b>Monday 20 October 2025</b>	within <b>10 working days</b> of the form being received, provided it is <b>error-free</b>
General applications	8am on <b>Monday 3 November 2025</b>	by the end of the autumn term, <b>Friday 19 December 2025</b>
General applications - final deadline	8am on <b>Monday 10 November 2025</b>	by the UCAS final 'equal consideration' deadline, <b>14 January 2026</b>

Forms handed in after 10 November will probably meet the 14 January UCAS deadline, but we **do not guarantee** this. Most universities operate a policy of '**first come, first served**'. An **early application** for any course at any institution **optimises** the chance of receiving an offer. **Get it right, get it checked, get it in!**