

FURTHER INFORMATION
LEARNING MENTOR
Permanent
Substantial Part Time
Term Time Only (39 weeks per year)

The Post:

The Additional Learning Needs (ALN) Department provides support for any student who needs help to develop essential study skills, whilst providing specialist help for students with specific SEN needs/requirements.

The ALN team work directly with subject departments to enable them to support students on all courses, whilst also ensuring they manage socially and emotionally within the college. The overall approach is rooted in the philosophy of inclusive learning and the College is viewed as a 'best practice' college in terms of providing an all-embracing system of learning support.

The College seeks to appoint a term time Learning Mentor to provide, in-class, group and one to one support to students along with other general administrative duties.

Candidates must possess strong communication, interpersonal and ICT skills, along with the ability to organise and manage their time effectively. Applicants must also have 'O' level/GCSE A*-C (or equivalent) in Mathematics, English and Science and be confident supporting students on these courses. Knowledge and experience of supporting students with learning difficulties and disabilities would be an advantage.

There also may be the opportunity for the appointed Learning Mentor to be a personal Tutor as part of the Personal Development Programme, in addition to the Learning Mentor role. This is paid at a higher hourly rate.

Hours:

The Substantial Part Time post is ideally 30 hours per week, term time only (for 39 weeks per year).

Salary:

Actual Part Time (30 Hours) salary will be £18,731.54 per annum inclusive of fringe area allowance.

College Year:

The College year runs for a period of twelve months from 1st September – 31st August, with the Autumn term often starting in the last week of August. Term time is 39 weeks. Working hours for full time staff are 36 hours per week, 8.30 am – 4.45 pm (Mon-Fri).