

Esher College SEND Information Report 2018/19

Local Authority: Surrey

Local Offer: <https://www.surreylocaloffer.org.uk/kb5/surrey/localoffer/service.page?id=UnhhiplAnTg&localofferchannel=4>

<u>Esher College 2018/19</u>	
Questions	College Response
<p>1 How does the college know if young people need extra help and what should I do if I think the young person may have special educational needs?</p>	<p>All Information disclosed in online application forms becomes available to the Student Welfare Service and the Learning Support Department via the college database.</p> <p>Tutors and subject teachers monitor the progress of all students continuously. Where a student is making less than expected progress, departments will offer support through clinics and workshops. If there is still a need for further support, a referral will be made for the consideration of Learning/Study Support, often with a specific focus.</p> <p>If parents/carers have concerns about the progress or attainment of their son/daughter, they should contact their young person’s tutor via email. Conversations around specific learning needs requiring support, such as Dyslexia, ASD or ASHD should be had with the Learning Support Manager.</p> <p>If a student holds an Education Health Care Plan (EHCP), applications should be made through their caseworker providing up to date reports and information. Esher will then consult with the Local Authority around meeting the required needs.</p>

2	How will college staff support the young person?	<p>High Needs Students are invited to attend acclimatisation days to aid the transition process, meeting key staff who will become familiar faces. The Learning Support Manager will meet students at interview and enrolment in order to build an understanding of the students need, to inform best practice to tutors and teachers around the college.</p> <p>Subject teachers will be the frontline of support for the student, and are trained to the Teaching Professional Standards to deliver quality differentiated teaching and support. The tutor will take on a pastoral role, meeting regularly with the student and checking on progress and attainment.</p> <p>The Study Centre welcomes all students to 'drop in' or book appointments for targeted support and advice around any learning related issues. Students with disclosed learning needs, or support needs identified by the college will receive timetabled Study Centre sessions as part of their study programme.</p>
3	How will the curriculum be matched to the Young person's needs?	<p>During enrolment students will meet with experienced teaching staff for interviews and course discussions. Students are guided onto study programmes deemed suitable to their interests and aspirations.</p> <p>Students can combine A Levels and BTEC courses to form a study programme. Any student that has not attained Grade 4 or above in Maths and/or English GCSE must retake these courses as part of their study programme. All students need to meet the full curriculum entry requirements for their chosen study programme.</p> <p>All teachers are provided with information on the needs to their individual learners, with needs documented on the student's profile via the central college database. All information is available for teachers to plan differentiated learning within their curriculum, ensuring that all students make progress and reach their full potential at Esher College.</p> <p>Esher College promotes a culture of independence and we actively encourage students to take responsibility for their learning and support needs, and communication is direct between them and their teachers in the first instance.</p>
4	How will both you and I know how the young person is doing and how will you help me to support the young person's learning?	<p>Progress Review Letters, which outline attendance, attainment and effort in each subject are sent home four times in year 6.1 and three times in 6.2. Subject teachers will discuss your individual progress with you at these key times.</p> <p>Parents/carers are invited to attend various information evenings throughout the college year, including subject teacher consultation evenings. They are also invited to tutors early in the autumn term. Students will contribute to target setting at each review using feedback and advice from teachers. If you have an Education, Health and Care Plan, you and your parents/carers will be invited to meet with the Learning Support Manager and local authority caseworker for your annual review.</p>

5	What support will there be for the young person's overall well-being?	<p>Esher College aims to foster a strong sense of belonging for all students and the tutor group is central to this. Our Personal Development Programme (PDP) is delivered during tutor sessions, aimed at social and emotional development. Concerns raised with tutors can be signposted to Tutor Team Leaders, Learning Support or other appropriate services within the college.</p> <p>Esher College recognises that overall well-being forms the foundation of ability to access learning and students are supported by College Nurses, counselling service, mentor or Mental Health Advisor. Our Mental Health Advisor can also liaise with outside agencies that are supporting you where necessary.</p>
6	What specialist services and expertise are available at or accessed by the college?	<p>In College:</p> <ul style="list-style-type: none"> • Student Welfare Service <ul style="list-style-type: none"> - College Nurses, College Counselling Service, Equality & Diversity Officer, Mental Health Advisor, Learning Support Manager, Safeguarding Team • Student Support/Study Support Centre • Specialist Assessor carrying out needs assessments for examination access arrangements <p>College Liaises with:</p> <ul style="list-style-type: none"> • CAMHS • Health care professionals • Physical and Sensory Support Service • Social Services • Virtual Schools for Looked after Children
7	What training have the staff supporting young people with SEND had, or having?	<ul style="list-style-type: none"> • All staff receive regular update training in relation to SEND • Learning Support Manager is undertaking MA Level NSENCO Award and has considerable SEN 16-19 Experience. • Majority of staff working with students with SEND are educated to and beyond graduate level, and all Learning Support staff hold specific SEND training qualifications, • 3 members of staff are Youth Mental Health Champions. • The Learning Support Department has two dyslexia specialists, L7 & L5. • Specialist Assessor has post graduate qualifications and holds a current Assessors Practicing Certificate • Learning Support Assistants possess a broad range of academic qualifications in addition to vast collective experience working with SEN Students and learners with additional needs.

8	<p>How will the young person be included in activities outside the classroom including school trips?</p>	<p>All trips are as inclusive as possible and open to all students. If a student has concerns or needs to discuss additional provision or adjustments, they should contact the trip organiser as soon as they are informed of the trip. Risk assessments will be carried out where appropriate and any disability that requires specialist transport, equipment, personal care, or learning support to access activities, rights will be protected under the Equality Act 2010.</p> <p>All students are invited and encouraged to attend extra-curricular clubs, groups and society meetings, often advertised via the college portal.</p>
9	<p>How accessible is the college environment?</p>	<p>The College is wheelchair accessible. If you are hearing-impaired or visually-impaired, the College will follow the recommended adjustments made by the Physical and Sensory Support Service. You will be able to discuss access arrangements and provision with the Learning Support Manager and your subject teachers.</p>
10	<p>How will the college prepare and support the young person to join the college, transfer to a new college or the next stage of education and life?</p>	<ul style="list-style-type: none"> • Students with Education, Health and Care Plans will be known to the college on entry via the consultation process with the local authority. The annual review sets out the possible progression routes and support for post-18 plans. Support is available on Introduction Days and throughout induction and transition to College. • Students requiring additional support in the transition phase can access or be referred to Students Services. The Study Centre has open access to all students throughout the College day and is always managed by a member of support staff. • As students progress through college, their tutor, Progression Guidance and Student Services can assist with post-18 plans. In addition, Esher College hosts exceptional post-18 educational events, such as Higher Education Day, Apprenticeship and Employment Seekers Evening, Next Steps and After Esher Day.

11	<p>How are the college's resources allocated and matched to young people's special educational needs?</p>	<p>The College allocates resources to students in accordance with their level of need. You may need specialist or targeted support if you have identified learning needs and this is reviewed accordingly. Otherwise, general support is open to all students via the Study Centre.</p>
12	<p>How is the decision made about what type and how much support the young person will receive?</p>	<p>Students with a history of need will be assessed for support in the context of their new programme of study at College as provision may differ due to curriculum choice.</p> <p>Multi-disciplinary reviews of the student may provide feedback or suggestions for types of support, taken on an individual basis. Reasonable Adjustments can be made from these referrals and discussions.</p>
13	<p>How are parents involved in the college? How can I be involved?</p>	<p>The college strives to work in partnership with parents and carers, whilst the young person's independence is encouraged. Parents can be included in communications with the students tutor and Learning Support Manager to discuss progress and support. The young person is an individual and their views, opinions and wishes are paramount in discussions.</p> <p>There are various information evenings in which parents can meet key staff and parents can make appointments with tutors or Tutor Team Leaders.</p>
14	<p>Who can I contact for further information?</p>	<p>If you have any questions concerning Learning Support, provision or adjustments for specific learning difficulties or disabilities, please e-mail Tom Webb, Learning Support Manager: twebb@esher.ac.uk</p> <p>If you have any questions concerning wider social and emotional issues or medical conditions, please contact the Student Welfare Manager Declan Mason: dmason@esher.ac.uk</p> <p>For general enquires please email info@esher.ac.uk and your message can be directed to the right department.</p>

