**COVID-19 Charter**

**Overview**

This COVID-19 Charter provides information and guidance in relation to COVID-19 for students while they engage with their studies at Esher Sixth Form College. This document should be read together with the existing college policies and procedures, which are available on the College website, in particular:

- Student Contract and Code of Conduct
- Safeguarding and Child Protection Policy
- Cause for Concern Procedures

In addition, government, NHS and college guidance can be found via the below links:

- Department for Education: [LINK](#)
- NHS: [LINK](#)
- UKHSA: [LINK](#)

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**Attendance and Academic Engagement**

- As with regular absences, COVID-19 absences (symptoms, positive LFD/PCR test) must be reported by a student’s parent or carer before 8.30am via the college email covidabsence@esher.ac.uk.
- Please include in all COVID-19 absence emails, where applicable: Name of the Student, which symptoms they have experienced and from which date, the type of test (PCR/LFD) used, the date the positive LFD/PCR test was received and the date of when their advised isolation period ends. All COVID-19 cases will be managed with the utmost privacy as consistent with DfE/PHE guidance.
- All COVID-19 absences (symptoms, positive LFD/PCR test) need only to be reported on the first day of an absence. If a student’s isolation period is ending early due to 2 negative rapid lateral flow test results (see [LINK](#)), parents/carers should please inform covidabsence@esher.ac.uk.
- While students are no longer required by law to self-isolate if they have tested positive or have symptoms of COVID-19 (a high temperature; a new, continuous cough; or the loss or change of your sense of taste or smell), students who have COVID-19 should still stay at home and avoid contact with other people. This can be for up to 10 days from when symptoms start. Many people will no longer be infectious to others after 5 days.
- Students can do a rapid lateral flow test from 5 days after symptoms have started and another the next day. If both tests are negative and a student does not have a high temperature, they are less likely to pass COVID-19 to others and can go back to College. If a student’s test result is positive, they can carry on doing rapid lateral flow tests every day until they get 2 negative test results in a row.
- Students will only be able to access lessons remotely via MS Teams if they are recorded as a COVID-19 absence (symptoms, positive case). All COVID-19 absentees should ensure that MS Teams is installed and open on a suitable device. A COVID-19 absent student will be invited to attend a MS Teams meeting via their class Team or work will be set by the teacher. Remote access to lessons will not be available in any other circumstances.
- The College reserves the right, as stated by government guidance, to refuse a student entry to the campus if they are a confirmed or suspected case of COVID-19 and their absence is necessary to protect other students and staff from infection.
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Home Testing

- COVID-19 Test kits are no longer available to students in-College. Instead, free tests can be ordered via: Order coronavirus (COVID-19) rapid lateral flow tests - GOV.UK (www.gov.uk)

College and Local Community

- In line with government guidance, students are no longer required to wear a face covering in classrooms. It is the personal choice of any student as to whether they wear a face covering while in a college communal area or classroom.
- If required by Public Health England or Department for Education, at any point, we may have to temporarily advise the use of face coverings in communal areas or classrooms as part of contingency arrangements.
- While on site students must ensure they follow the college signage in relation to hand sanitisers, hand washing, toilets, social spaces, and other facilities.
- Students should wash their hands either with soap and water for 20 seconds or use hand sanitiser when they arrive at site, return from breaks, change rooms and before and after eating.
- Students must ensure that outside of college, that they adhere to government guidelines when making use of local shops and public transportation.

If you have any questions in relation to the COVID-19 Charter, please speak to your Tutor.