

## Overview

This COVID-19 Charter provides information and guidance in relation to COVID-19 for students while they engage with their studies at Esher Sixth Form College. This document should be read together with the existing college policies and procedures, which are available on the College website. In addition, NHS guidance can be found via the [LINK](#)

## COVID-19 Charter

### Attendance and Academic Engagement

- As with regular absences, COVID-19 absences (symptoms, positive LFD/ PCR test) must be reported by a student's parent or carer before 8.30am via the college email [covidabsence@esher.ac.uk](mailto:covidabsence@esher.ac.uk).
- Please include in all COVID-19 absence emails, where applicable: Name of the Student, which symptoms they have experienced and from which date, the type of test (PCR/LFD) used, the date the positive LFD/PCR test was received and the date of when their advised isolation period ends. All COVID-19 cases will be managed with the utmost privacy as consistent with NHS guidance.
- All COVID-19 absences (symptoms, positive LFD/ PCR test) need only to be reported on the first day of an absence via [covidabsence@esher.ac.uk](mailto:covidabsence@esher.ac.uk).
- While students are no longer required by law to self-isolate if they have tested positive or have symptoms of COVID-19 (a high temperature; a new, continuous cough; or the loss or change of your sense of taste or smell), they should try to stay at home and avoid contact with other people for 3 days. This starts from the day after they did the test.
- Students will only be able to access lessons remotely via MS Teams (where available) if they are recorded as a COVID-19 absence (symptoms, positive case,). All COVID-19 absentees should ensure that MS Teams is installed and open on a suitable device. A COVID-19 absent student will be invited to attend a MS Teams meeting via their class Team, or instead, work will be set by the teacher. Remote access to lessons will not be available in any other circumstances.

### Home Testing

- COVID-19 Test kits are no longer available to students in-College. Instead, tests can be ordered via: [Order coronavirus \(COVID-19\) rapid lateral flow tests - GOV.UK \(www.gov.uk\)](https://www.gov.uk/order-coronavirus-covid-19-rapid-lateral-flow-tests)

### College and Local Community

- In line with government guidance, students are no longer required to wear a face covering in classrooms. It is the personal choice of any student as to whether they wear a face covering while in a college communal area or classroom.
- If required by Public Health England or Department for Education, at any point, we may have to temporarily advise the use of face coverings in communal areas or classrooms as part of contingency arrangements.
- While on site students must ensure they follow the college signage in relation to hand sanitisers, hand washing, toilets, social spaces, and other facilities.
- Students should wash their hands either with soap and water for 20 seconds or use hand sanitiser when they arrive at site, return from breaks, change rooms and before and after eating.
- Students must ensure that outside of college, that they adhere to government guidelines when making use of local shops and public transportation.

**If you have any questions in relation to the COVID-19 Charter, please speak to your Tutor.**